

Sample Five Year Letter

The following is a sample format of a letter that can be used to certify firearms have been located in the country of export for the prior 5 years before export into the United States of America. Be sure you are able to produce documentation to prove these firearms have been in the country, in case of a rare challenge from the United States Bureau of Alcohol, Tobacco and Firearms (BATF).

You are free to use whatever format you wish. Make sure all the information is included. This can be typed (recommended) or hand written and must be in English. Any other information that may seem beneficial to the approval of the import permit should NOT be included such as how long the gun has actually been in the country, your permit to possess the firearm, the history of the gun, etc. Only the basic information needs to be included.

This letter must be sent to Simpson Ltd via the mail, although an emailed scan of it can be sent for our review for accuracy before sending it. We must now submit the original of this letter with the application. Please be sure your original signature is on the letter. Sorry for another bureaucratic obstacle.

Any words in *italics* should be substituted with the correct information.

Letterhead or
Name of Foreign Seller
Address
City, Province, Region, Postal Code
Country

Today's Date

I, *Name of foreign owner, position &/or title*, certify that the following firearms have continually been in *the name of your country* for the last five years

- 1) Firearm Make, Model and serial number.
- 2) Firearm Make, Model and serial number.
- 3) Firearm Make, Model and serial number.
- 4) Firearm Make, Model and serial number.
- 5) Etc. Until all firearms are listed.

Signature of Foreign Owner

Name of foreign owner
Title &/or position